



[Note: Key decisions due to be reached in September 2013 but not yet made remain listed (notice of these items was given in the Forward Plan issued on 1 August 2013)]

**Contents**

**DECISIONS BY CABINET**

**Subject**

New items are shown in **bold**.

- A031/13 School enlargement proposals for schools as part of the PEP3 programme – Yorke Mead
- A026/13 School Expansion Programme
- A036/13 Proposals for the transformation of short breaks scheme & implementation of local offer
- A037/13 Amendments to the delegations for the Member Locality Budget Scheme
- A038/13 Land acquisition; North-east of Baldwins Lane, Croxley Green
- A039/13 Land acquisition; Lower Luton Road, Harpenden
- A040/13 Finance Monitor 2013/14 Q1
- A065/12 Land Acquisition – Broxbourne
- A028/13 Mental Health – accommodation strategy and strategy and market position statement for mental health
- A019/13 Quantum Broxbourne Project Development
- A009/13 Equality Strategy 2013/15
- A017/13 Public Health Strategy
- A023/13 Financial Regulations – refresh
- A033/13 Learning Disability – strategy and market position statement
- A034/13 Smoking and tobacco policy
- A035/13 Integrated Risk Management Plan

**DECISIONS BY CHIEF OFFICERS**

**Subject**

- B018/12 Sir Frederic Osborn Sports Hall, WGC – All weather pitch and car park
- B035/12 Supply of paints, ink and art materials – Award of contract
- B036/12 Supply of pens and markers – Award of contract
- B044/12 Development of a rolling select list of independent foster care providers
- B048/12 Placing a contract with Hertfordshire Community NHS Trust to establish an integrated children's occupational therapy service
- B073/12 Short Breaks for Disabled Children Capital Funding from the Department of Education
- B001/13 Traffic Regulation Orders - various (see attached [Schedule](#) Appendix 1)
- B007/13 Appointment of insurance underwriters
- B019/13 Building of shared facilities (inc. improved car parking) for Beane Valley Children's Centre and Pre-School, Watton-at-Stone – Award of contract (HCC1306253)
- B020/13 Development of an accredited list of private semi-independent providers for 16 & 17 year olds 'Looked After' or leaving care – Framework agreement for 1 year
- B024/13 Sexual health services – acute hospitals – Award of contract/s
- B026/13 Contraception services – acute hospitals – Award of contract/s
- B027/13 Contraception services – non acute hospitals and primary care – Award of contract/s
- B029/13 Sexual health –implanon and condoms and specialist sexual health – Award of contract/s
- B030/13 School Nurses Service – Award of contract/s
- B034/13 School expansion - Galley Hill & South Hill (Hemel Hempstead); Oxhey Wood (South Oxhey)  
**(HCC number TBC)**

A041/13	Proposals for consultation for HCC's admission arrangements for 2015/16	B035/13	School expansion- Almond Hill Junior (Stevenage); Walkern primary; St Catherine's (Ware) <b>(HCC number TBC)</b>
<b>A042/13</b>	<b>Proposal to amalgamate Peartree Spring Infants and Junior Schools, Stevenage and change the age range of the Infants School</b>	B037/13	School enlargement proposals for schools as part of the PEP3 programme ( <u>Note</u> : This item will only be an officer decision if no objections to the statutory notice issued are received)
A018/13	Homecare Strategy and commissioning options	B038/13	The operation of 96 Shenley Road
A027/13	Day Services – commissioning strategy	<b>B039/13</b>	<b>Telecare spend</b>
<b>A043/13</b>	<b>Finance Monitor 2013/14 Q2</b>	<b>B040/13</b>	<b>Adoption of Tring, Northchurch &amp; Berkhamsted Transport Plan</b>
<b>A044/13</b>	<b>Draft Integrated Plan proposals</b>	<b>B041/13</b>	<b>Adoption of Borehamwood &amp; Elstree Urban Transport Plan</b>
<b>A045/13</b>	<b>Proposal to lower the age range of Little Munden Primary School</b> <b>(<u>Note</u>: This item will only go to Cabinet if any objections to the statutory notice issued are received)</b>	<b>B042/13</b>	<b>Window walling &amp; roofing for Oxhey Wood Primary School</b> <b>(HCC1306703)</b>
		<b>B043/13</b>	<b>Supply of plain adhesive labels, sticky notes, hook and loop and motivational items</b>
		<b>B044/13</b>	<b>Supply of office furniture</b>
		<b>B045/13</b>	<b>Proposal to lower the age range of Little Munden Primary School</b>
		<b>B046/13</b>	<b>To agree the re-procurement of the small vehicle transport (SVPT) framework</b>
		<b>B047/13</b>	<b>Provision of Interim Facilities for the treatment and final disposal of municipal wastes in Herts 2014 – 2018: Award of contract</b>

**PART A: DECISIONS BY CABINET**

**Note: New items and amendments are shown in bold.**

Ref. No.	Matter for Decision	Date decision to be made	Cabinet Panels to be consulted	Officer contact for this matter	Documents to be considered**††
A031/13	School enlargement proposals for schools as part of the PEP3 programme – Yorke Mead	09/09/13	Enterprise, Education & Skills Cabinet Panel	Pauline Davis 01992 555865	Report of the Director Education & Early Intervention
A026/13	School Expansion Programme	23/09/13	Enterprise, Education & Skills Cabinet Panel	Pauline Davis 01992 555865	Report of the Director Education & Early Intervention
A036/13	Proposals for the transformation of short breaks scheme & implementation of local offer	23/09/13	Children's Services Cabinet Panel	Marion Ingram 01992 588620	Report of the Director Children's Safeguarding & Specialist Services
A037/13	Amendments to the delegations for the Member Locality Budget Scheme	23/09/13	Public Health & Localism Cabinet Panel	Adam Levy 01438 845355	Report of the Chief Executive and Director of Environment
A038/13	Land acquisition; North-east of Baldwins Lane, Croxley Green	23/09/13	Enterprise, Education & Skills Cabinet Panel  Policy, Resources & Transformation Cabinet Panel	Peter Tiernan 01992 556208	Report of the Deputy Chief Executive  Part II Report (due to 'Information relating to the financial or business affairs of any particular person (including the Council)').
A039/13	Land acquisition; Lower Luton Road, Harpenden	23/09/13	Enterprise, Education & Skills Cabinet Panel  Policy, Resources & Transformation Cabinet Panel	Peter Tiernan 01992 556208	Report of the Deputy Chief Executive  Part II Report (due to 'Information relating to the financial or business affairs of any particular person (including the Council)').
A040/13	Finance Monitor 2013/14 Q1	23/09/13	Policy, Resources & Transformation Cabinet Panel	Claire Cook 01992 555737	Report of the Deputy Chief Executive

\*\* The address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available is County Hall, Pegs Lane, Hertford, SG13 8DE. Other documents relevant to these matters may be submitted to the decision maker. To request details of such documents (if any) as they become available contact Elaine Shell, Asst. Head of Member Services by email ([Elaine.shell@hertfordshire.gov.uk](mailto:Elaine.shell@hertfordshire.gov.uk)) or phone (01992 555565).

†† Documents to be considered by the Cabinet are published in the Council's website at [www.hertsdirect/hccmeetings](http://www.hertsdirect/hccmeetings)

A065/12	Land Acquisition – Broxbourne	21/10/13	Policy, Resources & Transformation Cabinet Panel	Dick Bowler 01992 556223	Report of the Deputy Chief Executive  Part II Report (due to 'Information relating to the financial or business affairs of any particular person (including the Council)').
A028/13	Mental Health – accommodation strategy and strategy and market position statement for mental health	21/10/13	Adult Care & Health Cabinet Panel	David Evans 01438 845253	Report of the Director Health & Community Services
A019/13	Quantum Broxbourne Project Development	<b>21/10/13</b>	Adult Care & Health Cabinet Panel	Gary Heathcote 01438 843636	Report of the Director Health & Community Services
A009/13	Equality Strategy 2013/15	25/11/13	Policy, Resources & Transformation Cabinet Panel	Sharon Robinson 01992 555131	Report of the Deputy Chief Executive
A017/13	Public Health Strategy	25/11/13	Public Health & Localism Cabinet Panel	Jim McManus 01438 854389	Report of the Director of Public Health
A023/13	Financial Regulations – refresh	Cabinet 25/11/13  County Council 26/11/13	Policy, Resources & Transformation Cabinet Panel	John Franklin 01992 556365	Report of the Deputy Chief Executive
A033/13	Learning Disability – strategy and market position statement	25/11/13	Adult Care & Health Cabinet Panel	Gary Heathcote 01438 843636	Report of the Director Health & Community Services
A034/13	Smoking and tobacco policy	25/11/13	Public Health & Localism Cabinet Panel	Jim McManus 01438 854389	Report of the Director of Public Health
A035/13	Integrated Risk Management Plan	25/11/13	Community Safety & Planning	John Mills 01992 507503	Report of the Director Community Protection
A041/13	Proposals for consultation for HCC's admission arrangements for 2015/16	Cabinet 25/11/13  County Council 26/11/13	Enterprise, Education & Skills Cabinet Panel	Jayne Howard 01992 588785	Report of the Director Education & Early Intervention
<b>A042/13</b>	<b>Proposal to amalgamate Peartree Spring Infants and Junior Schools, Stevenage and change the age range of the Infants School</b>	<b>25/11/13</b>	<b>Enterprise, Education &amp; Skills Cabinet Panel</b>	<b>Karen Crowhurst 01992 556452</b>	<b>Report of the Director Education &amp; Early Intervention</b>

A018/13	Homecare Strategy and commissioning options	16/12/13	Adult Care & Health Cabinet Panel	Frances Coupe 01438 843960	Report of the Director Health & Community Services
A027/13	Day Services – commissioning strategy	16/12/13	Adult Care & Health Cabinet Panel	Frances Coupe 01438 843960	Report of the Director Health & Community Services
<b>A043/13</b>	<b>Finance Monitor 2013/14 Q2</b>	<b>16/12/13</b>	<b>Policy, Resources &amp; Transformation Cabinet Panel</b>	<b>Claire Cook 01992 555737 Lindsey McLeod 01992 556431</b>	<b>Report of the Deputy Chief Executive</b>
A044/13	Draft Integrated Plan proposals	20/01/14		Sarah Pickup 01992 5556001 Claire Cook 01992 555737	
A045/13	Proposal to lower the age range of Little Munden Primary School  (Note: This item will only go to Cabinet if any objections to the statutory notice issued are received)	20/01/14	Enterprise, Education & Skills Cabinet Panel	Bryony Rothwell 01992 555747	Report of the Director Education & Early Intervention

**Membership of Cabinet:**

Derrick Ashley  
Frances Button  
Terry Douris  
Robert Gordon  
Christopher Hayward

Resources & Transformation  
Customer Service, Performance & Libraries  
Highways & Waste Management  
Leader of the Council  
Enterprise, Education & Skills /  
Deputy Leader

Teresa Heritage  
Richard Roberts  
Richard Thake  
Colette Wyatt-Lowe

Public Health & Localism  
Children's Services  
Community Safety & Planning  
Adult Care & Health

## PART B: DECISIONS BY CHIEF OFFICERS

Note: New items and amendments are shown in bold.

Ref. No.	Issue for Decision	Name and Title of Decision Maker	Date, or period within which, decision to be made	Cabinet Panels to be consulted	Officer contact for this matter	Documents to be considered <sup>**</sup>
B018/12	Sir Frederic Osborn Sports Hall, WGC – All weather pitch and car park	Angela Bucksey Asst. Director Property & Technology	<b>October 2013</b> (was September)		Chris Hinge 01992 588125	See Note 2 below
B035/12	Supply of paints, ink and art materials – Award of contract	Glenn Facey Head of Product and Catalogue Management	<b>September 2013</b> (was August)		Glenn Facey 01707 292364	See Note 2 below
B036/12	Supply of pens and markers – Award of contract	Glenn Facey Head of Product and Catalogue Management	<b>September 2013</b> (was August)		Glenn Facey 01707 292364	See Note 2 below
B044/12	Development of a rolling select list of independent foster care providers	Jenny Coles Director Safeguarding & Specialist Services	<b>October 2013</b> (was August)		Lisa Tank 01438 843910	See Note 2 below
B048/12	Placing a contract with Hertfordshire Community NHS Trust to establish an integrated children's occupational therapy service	Darren Newman Head of Children and Young People Commissioning	September 2013 (was June)		Stephen Madden 01438 843955	'Review of Children's Occupational Therapy Services in Hertfordshire' 2009 report 'Improving access, increasing equity and decreasing duplication for children, young people and their families through integrated occupational therapy practice' January 2011 report Equalities impact assessment Contract risk assessment Single tender action form

<sup>\*\*</sup> The address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available is County Hall, Pegs Lane, Hertford, SG13 8DE. Other documents relevant to these matters may be submitted to the decision maker. To request details of such documents (if any) as they become available contact Elaine Shell, Asst. Head of Member Services by email ([Elaine.shell@hertfordshire.gov.uk](mailto:Elaine.shell@hertfordshire.gov.uk)) or phone (01992 555565).

Forward Plan: September 2013

B073/12	Short Breaks for Disabled Children Capital Funding from the Department of Education	Darren Newman, Head of Children & Young People's Commissioning	Stage 1 <b>September 2013</b> (was August)  Stage 2 <b>December 2013</b> (was November)		Stephen Madden 01438 843955	Proposals from both internal and external providers
B001/13	Traffic Regulation Orders - various (see attached <a href="#">Schedule Appendix 1</a> )	John Wood Chief Executive & Director of Environment	During the period of this Forward Plan		Rob Smith 01992 556118	Reports from Lead Officers
B007/13	Appointment of insurance underwriters	Sarah Pickup Deputy Chief Executive	<b>September 2013</b> (was August)		Patrick Towey 01992 555148	Evaluation report  Part II (due to 'Information relating to the financial or business affairs of any particular person (including the Council)').
B019/13	Building of shared facilities (inc. improved car parking) for Beane Valley Children's Centre and Pre-School, Watton-at-Stone – Award of contract (HCC1306253)	Angela Bucksey Asst. Director Property & Technology	<b>October 2013</b> (was September)		Chris Hinge 01992 588125	See Note 2 below
B020/13	Development of an accredited list of private semi-independent providers for 16 & 17 year olds 'Looked After' or leaving care – Framework agreement for 1 year	Darren Newman Head of Children & Young People's Commissioning	<b>September 2013</b> (was August)		Lisa Tank 01438 843910	See Note 2 below

B024/13	Sexual health services – acute hospitals – Award of contract/s	Jim McManus Director of Public Health	September 2013 (was July)		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B026/13	Contraception services – acute hospitals – Award of contract/s	Jim McManus Director of Public Health	September 2013 (was July)		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B027/13	Contraception services – non acute hospitals and primary care – Award of contract/s	Jim McManus Director of Public Health	September 2013 (was July)		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B029/13	Sexual health – implanon and condoms and specialist sexual health – Award of contract/s	Jim McManus Director of Public Health	September 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B030/13	School Nurses Service – Award of contract/s	Jim McManus Director of Public Health	September 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B034/13	School expansion - Galley Hill & South Hill (Hemel Hempstead); Oxhey Wood (South Oxhey) <b>(HCC number TBC)</b>	Angela Bucksey Asst. Director Property & Technology	<b>October 2013</b> (was September)		Chris Hinge 01992 588125	See Note 2 below
B035/13	School expansion- Almond Hill Junior (Stevenage); Walkern primary; St Catherine's (Ware) <b>(HCC number TBC)</b>	Angela Bucksey Asst. Director Property & Technology	<b>October 2013</b> (was September)		Chris Hinge 01992 588125	See Note 2 below



B037/13	School enlargement proposals for schools as part of the PEP3 programme  (Note: This item will only be an officer decision if no objections to the statutory notice issued are received)	Justin Donovan Director Education & Early Intervention	<b>Septebmer 2013</b> (was August )		Pauline Davis 01992 555865	Report
B038/13	The operation of 96 Shenley Road	Chris Hinge Head of Building Management	September 2013		Chris Mulhall 01707 292461	See Note 2 below
<b>B039/13</b>	<b>Telecare spend</b>	<b>Iain MacBeath</b>	<b>September 2013</b>		<b>Iain MacBeath</b>	<b>See Note 2 below</b>
B040/13	Adoption of Tring, Northchurch & Berkhamsted Transport Plan	John Wood Chief Executive & Director of Environment	September 2013	Highways & Waste Management Cabinet Panel	Sanjay Patel 01992 658179	Report
B041/13	Adoption of Borehamwood & Elstree Urban Transport Plan	John Wood Chief Executive & Director of Environment	September 2013	Highways & Waste Management Cabinet Panel	Rupert Thacker 01992 658176	Report
B042/13	Window walling & roofing for Oxhey Wood Primary School (HCC1306703)	Angela Bucksey Asst. Director Property & Technology	October 2013		Chris Hinge 01992 588125	See Note 2 below
B043/13	Supply of plain adhesive labels, sticky notes, hook and loop and motivational items	Dave Golledge Head of Business Services	October 2013		Juliet Cameron 01707 292356	See Note 2 below
B044/13	Supply of office furniture	Dave Golledge Head of Business Services	December 2013		James Conway 01707 292357	See Note 2 below

B045/13	Proposal to lower the age range of Little Munden Primary School	Justin Donovan Director Education & Early Intervention  (Note: This item will only be an officer decision if no objections to the statutory notice issued are received)	January 2014		Bryony Rothwell 01992 555747	Report
B046/13	To agree the re-procurement of the small vehicle transport (SVPT) framework	Rob Smith Deputy Director Environment	January 2014		Tom Hennessey 01992 588385	Report
B047/13	Provision of Interim Facilities for the treatment and final disposal of municipal wastes in Herts 2014 – 2018: Award of contract	Rob Smith Deputy Director Environment	January 2014		Matthew King 01992 556207	See Note 2 below

**Notes:**

1. CBC contract = on behalf of 17 local authority members of the Central Buying Consortium
2. Quality and price evaluation derived from tenderers' submissions (*which may contain exempt information and if so will not be available for public inspection*)  
If you have any general enquiries about this Forward Plan - contact Elaine Shell, Asst Head of Member Services, 01992 555565 Email: Elaine.shell@hertfordshire.gov.uk

**KATHRYN PETTITT,  
CHIEF LEGAL OFFICER**



**HERTFORDSHIRE COUNTY COUNCIL**

**FORWARD PLAN** Notice of key decisions likely to be made  
on behalf of the County Council in the period 1 October 2013 –  
31 January 2014 Published 2 September 2013

[Note: Key decisions due to be reached in September 2013 but not yet made remain listed  
(notice of these items was given in the Forward Plan issued on 1 August 2013)]

**APPENDIX 1 – SCHEDULE OF TRAFFIC REGULATION ORDERS**

**EAST HERTS & LEA VALLEY**

**Broxbourne**

<i>Location</i>	<i>Proposed Restriction</i>
Various Roads, Hoddesdon	Waiting Restrictions, Road Humps
Tower Centre, Hoddesdon	Waiting Restrictions, Taxi Bays, Road Humps, Goods Vehicle Loading Bay
Gt Eastern Road, Waltham X (Project HAL)	Waiting Restrictions & Shared Use Footway/Cycleway
High Street / Burford Street, Hoddesdon	Road Hump, Pedestrian Crossing
Crossbrook Street, Cheshunt	Waiting & Loading Restrictions

**East Herts**

<i>Location</i>	<i>Proposed Restriction</i>
Station Road, Ware	Taxi Rank
Cambridge Road, Sawbridgeworth	Waiting Restrictions
Stansted Road, Bishop's Stortford	Waiting Restrictions
The Street, Gravelly Lane, Braughing	30mph Speed Limit
London Road, Bishop's Stortford	Waiting Restrictions & Loading Ban
Various Roads, East Herts District	Waiting Restrictions
Sacombe Road, Bengeo	Waiting Restrictions

**MID WEST HERTS**

**Dacorum**

<i>Location</i>	<i>Proposed Restriction</i>
Various Roads, Bovington	Waiting Restrictions, Prohibition of Driving
Bridge Street, Marlowes, Hemel Hempstead	Waiting Restrictions, Prohibition of Driving, Taxi Rank
Lower Road, Nash Mills, Hemel Hempstead	Prohibition of Left Turns
Storey Street, Apsley, Hemel Hempstead	Prohibition of Driving, Waiting Restrictions
Various Roads, Dacorum Borough Council	Parking Places (Electric Vehicle Charging)
Manor Estate, Apsley, Hemel Hempstead	30mph Speed Limit, Prohibition of Turns (Right & Left), Waiting Restrictions
Durrants Lane/Westfield Road, Berkhamsted	Waiting Restrictions, School Keep Clear
Hemel Hempstead Old Town	Restricted Zone, One Way, Prohibition of Turns
Tattershall Drive, Braemar Turn, Hemel Hempstead	Waiting Restrictions
Hemel Hempstead Old Town	Modifications to Parking Places, Waiting Restrictions
Cherry Tree Lane, Hemel Hempstead	Revocation of Prohibition of Access
Longfield Road, Tring	Experimental Play Street
High Street, Hemel Hempstead	Road Humps
Maylands Cycle Route	Cycle Track Order, Pedestrian Crossing

Forward Plan: September 2013

## St. Albans

<i>Location</i>	<i>Proposed Restriction</i>
East Drive, Napsbury, London Colney	Prohibition of Entry
Castle Road, Cape Road, Burleigh Road, St Albans	20mph Speed Limit
Various Roads, Harpenden	20mph Speed Limit, Waiting Restrictions, Disabled Persons Parking
Leyton Road, Harpenden	Controlled Parking Zone
Various Roads, St Albans	Off Street Parking Places for Electric Vehicles
A1081 London Road, St Albans	40mph Speed Limit
The Drive, Napsbury, London Colney	20mph Speed Limit
St Peters St, St Albans	Prohibition of Driving Amendment
Leacroft, Lower Luton Road, Batford, Harpenden	One Way, Waiting Restrictions
Lamer Lane, Wheathampstead	40mph Speed Limit
Leyton Road, Harpenden	Prohibition of Motor Vehicles

## Welwyn Hatfield

<i>Location</i>	<i>Proposed Restriction</i>
Sir John Newsome Way, WGC	Waiting Restrictions, School Keep Clear

## NORTH HERTS

### North Herts

<i>Location</i>	<i>Proposed Restriction</i>
West View, Letchworth	Revocation of School Keep Clear, Road Humps
Baldock Road, Letchworth	Waiting Restrictions
A602 Park Way, Hitchin	Prohibition of Turns
Icknield Way, Letchworth	Waiting Restrictions
Redhoods Way West / Gillison Close, Letchworth	Waiting Restrictions

### Stevenage

<i>Location</i>	<i>Proposed Restriction</i>
Mildmay Road, Stevenage	Waiting Restrictions, Revised Disabled Persons Parking Places

## SOUTH WEST HERTS

### Hertsmere

<i>Location</i>	<i>Proposed Restriction</i>
Barnet Lane, Elstree	Waiting Restrictions
California Lane, Bushey Heath, Bushey	Waiting Restrictions
Little Bushey Lane, Bushey	Waiting Restrictions
Durham Road, Manor Way, Borehamwood	Waiting Restrictions

### Three Rivers

<i>Location</i>	<i>Proposed Restriction</i>
Heronsgate Road, Chorleywood	Waiting Restrictions, 20mph Speed Limit
Prestwick Road, Woodhall Lane etc, South Oxhey	Waiting Restrictions
South Way, Abbots Langley	Pedestrian Crossings
Shepherd's Lane, Rickmansworth	School Keep Clear
Hyde Lane, Nash Mills	30mph Speed Limit

### Watford

<i>Location</i>	<i>Proposed Restriction</i>
Various Roads, Watford	20mph speed limit, Road Humps
Lower High Street, Watford	Experimental Prescribed Turn
Station /St Albans Roads, Watford	Experimental Prohibition of Driving
Various Roads, Watford	Off Street Parking Places for Electric Vehicles

North Western Avenue, Watford	Road Humps
Langley Way, Watford	Waiting Restrictions, Parking Places, Disabled Parking Places
High / King / Smith Streets, St Marys View, Watford	Waiting and Loading Restrictions
Watford Business Park, Watford	Waiting Restrictions, One Way, Parking Places, Cycle Track Order
Market Street, Watford	Cycle Track Order