



HERTFORDSHIRE COUNTY COUNCIL

Forward Plan – Notice of key decisions likely to be made on behalf of the County Council in the period 1 July 2013 – 31 October 2013 Published 3 June 2013

[Note: Key decisions due to be reached in June 2013 but not yet made remain listed (notice of these items was given in the Forward Plan issued on 1 May 2013)]

Contents

DECISIONS BY CABINET

Subject

New items are shown in **bold**.

- A006/13 Performance and finance monitor: Quarter 4
- A014/13 Primary Expansion Programme 3 Proposals
A065/12 Land Acquisition – Broxbourne
- A010/13 Regulation of Investigatory Powers Act (RIPA): Annual Report
A011/13 Local Transport Body: final prioritised programme of transport schemes 2015 -2019 – submission to DfT
- A015/13 Housing Related Support Changes
A016/13 Independent Living Fund - proposals
A022/13 Approval of Hertfordshire County Council's Annual Report 2012/13 and re-affirmation of the Corporate Plan 2013 -17
A023/13 Financial Regulations – refresh
A024/13 School Premises Standards
- A025/13 School enlargement proposals as part of the PEP3 primary expansion programme**
(Note: This item will only go to Cabinet if any objections to the statutory notice issued are received)
- A017/13 Public Health Strategy
A018/13 Homecare Strategy – proposals
A019/13 Quantum Broxbourne Project Development
- A020/13 Proposal to lower the upper age limit of Hornead CE VA Primary School from September 2014
- (Note: This item will only go to Cabinet if any objections to the statutory notice issued are received)
- A026/13 Secondary School Expansion Programme**

DECISIONS BY CHIEF OFFICERS

Subject

- B054/11 Watford Waterdale Waste Transfer Station
(HCC1306352)
- B018/12 Sir Frederic Osborn Sports Hall, WGC – All weather pitch and car park
B031/12 Provision of communications services
(HCC1306247)
- B035/12 Supply of paints, ink and art materials – Award of contract
B036/12 Supply of pens and markers – Award of contract
- B037/12 Supply of cartridge and sugar paper – Award of contract
B044/12 Development of a rolling select list of independent foster care providers
B048/12 Placing a contract with Hertfordshire Community NHS Trust to establish an integrated children's occupational therapy service
- B060/12 Provision of Broadband infrastructure: award of contract
B073/12 Short Breaks for Disabled Children Capital Funding from the Department of Education
- B001/13 Traffic Regulation Orders - various (see attached [Schedule](#) Appendix 1)
- B007/13 Appointment of brokers to a total cost of insurable risk framework
B011/13 Appointment of one or two new investment managers to the Pension Fund
B013/13 Provision of dry chilled and frozen food
(HCC1306238) – Award of contract
B014/13 Provision of a tree work service – Award of contract
- B015/13 Proposal to lower the upper age limit of Hornead CE VA Primary School from September 2014
(Note: This item will only be an officer decision if no objections to the statutory notice issued are received)

A009/13	Equality Strategy 2013/15	B016/13	Multiple works (window walling and boiler and roofing works) – 13 schools (HCC1306249)
A027/13	Day Services – commissioning strategy	B017/13	Multiple works (window walling and boiler and roofing works) – 5 schools (HCC1306250)
A028/13	Mental Health – accommodation strategy	B018/13	Roofing works – 6 schools (HCC1306251)
A029/13	Mental Health – strategy and market position statement	B019/13	Building of shared facilities (inc. improved car parking) for Beane Valley Children’s Centre and Pre-School, Watton-at-Stone – Award of contract (HCC1306253)
		B020/13	Development of an accredited list of private semi-independent providers for 16 & 17 year olds ‘Looked After’ or leaving care – Framework agreement for 1 year
		B021/13	School enlargement proposals as part of the PEP3 primary expansion programme (Note: This item will only be an officer decision if no objections to the statutory notice issued are received)
		B022/13	Chlamydia screening service in primary care (GPs & pharmacies) – Award of contract/s
		B023/13	Smoking cessation service in primary care (GPs & pharmacies) – Award of contract/s
		B024/13	Sexual health services – acute hospitals – Award of contract/s
		B025/13	Sexual health services – primary care (GPs & pharmacies) – Award of contract/s
		B026/13	Contraception services – acute hospitals – Award of contract/s
		B027/13	Contraception services – non acute hospitals and primary care – Award of contract/s
		B028/13	Health checks in primary care – Award of contract/s
		B029/13	Sexual health –implanon and condoms and specialist sexual health – Award of contract/s
		B030/13	School Nurses Service – Award of contract/s

PART A: DECISIONS BY CABINET

Note: New items and amendments are shown in **bold**.

Ref. No.	Matter for Decision	Date decision to be made	Cabinet Panels to be consulted	Officer contact for this matter	Documents to be considered ^{**††}
A006/13	Performance and finance monitor: Quarter 4	17/06/13	Policy, Resources & Transformation Cabinet Panel	Claire Cook 01992 555505 John Franklin 01992 556365 Peter Stanley 01992 555306	Report of the Deputy Chief Executive
A014/13	Primary Expansion Programme 3 Proposals	17/06/13	Enterprise, Education & Skills Cabinet Panel	Pauline Davis 01992 555865	Report of the Director Education & Early Intervention
A065/12	Land Acquisition – Broxbourne	15/07/13	Policy, Resources & Transformation Cabinet Panel	Dick Bowler 01992 556223	Report of the Deputy Chief Executive Part II Report (due to 'Information relating to the financial or business affairs of any particular person (including the Council)').
A010/13	Regulation of Investigatory Powers Act (RIPA): Annual Report	15/07/13	Policy, Resources & Transformation Cabinet Panel	Guy Pratt 01992 507535	Report of the Director Community Protection
A011/13	Local Transport Body: final prioritised programme of transport schemes 2015 -2019 – submission to DfT	15/07/13	Highways & Waste Management Cabinet Panel	Andy Summers 01992 556193	Report of the Chief Executive and Director of Environment
A015/13	Housing Related Support Changes	15/07/13	Adult Care & Health Cabinet Panel	Ted Maddex 01438 843574	Report of the Deputy Chief Executive
A016/13	Independent Living Fund - proposals	15/07/13	Adult Care & Health Cabinet Panel	Baldish McGurrin 01438 844548	Report of the Deputy Chief Executive

^{**} The address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available is County Hall, Pegs Lane, Hertford, SG13 8DE. Other documents relevant to these matters may be submitted to the decision maker. To request details of such documents (if any) as they become available contact Elaine Shell, Asst. Head of Member Services by email (Elaine.shell@hertfordshire.gov.uk) or phone (01992 555565).

^{††} Documents to be considered by the Cabinet are published in the Council's website at www.hertsdirect/hccmeetings
Forward Plan: June 2013

A022/13	Approval of Hertfordshire County Council's Annual Report 2012/13 and re-affirmation of the Corporate Plan 2013 -17	Cabinet 15/07/13 County Council 16/07/13	Policy, Resources & Transformation Cabinet Panel	Alex James 01992 588259	Report of the Chief Executive & Director of Environment
A023/13	Financial Regulations – refresh	Cabinet 15/07/13 County Council 16/07/13	Policy, Resources & Transformation Cabinet Panel	John Franklin 01992 556365	Report of the Deputy Chief Executive
A024/13	School Premises Standards	15/07/13	Enterprise, Education & Skills Cabinet Panel Policy, Resources & Transformation Cabinet Panel	Karen Corkery 01992 555270	Joint report of the Director Education & Early Intervention and the Deputy Chief Executive
A025/13	School enlargement proposals as part of the PEP3 primary expansion programme (Note: This item will only go to Cabinet if any objections to the statutory notice issued are received)	15/07/13		Pauline Davis 01992 555865	Report of the Director Education & Early Intervention
A017/13	Public Health Strategy	23/09/13	Public Health & Localism Cabinet Panel	Jim McManus 01438 854389	Report of the Director of Public Health
A018/13	Homecare Strategy – proposals	23/09/13	Adult Care & Health Cabinet Panel	Frances Coupe 01438 843960	Report of the Deputy Chief Executive
A019/13	Quantum Broxbourne Project Development	23/09/13	Adult Care & Health Cabinet Panel	Gary Heathcote 01438 843636	Report of the Deputy Chief Executive
A020/13	Proposal to lower the upper age limit of Hormead CE VA Primary School from September 2014 (Note: This item will only go to Cabinet if any objections to the statutory notice issued are received)	23/09/13	Enterprise, Education & Skills Cabinet Panel	Bethan Clemence 01992 555863	Report of the Director Education & Early Intervention

A026/13	Secondary School Expansion Programme	23/09/13	Enterprise, Education & Skills Cabinet Panel	Pauline Davis 01992 555865	Report of the Director Education & Early Intervention
A009/13	Equality Strategy 2013/15	21/10/13	Policy, Resources & Transformation Cabinet Panel	Sharon Robinson 01992 555131	Report of the Deputy Chief Executive
A027/13	Day Services – commissioning strategy	21/10/13	Adult Care & Health Cabinet Panel	Frances Coupe 01438 843960	Report of the Deputy Chief Executive
A028/13	Mental Health – accommodation strategy	21/10/13	Adult Care & Health Cabinet Panel	David Evans 01438 845253	Report of the Deputy Chief Executive
A029/13	Mental Health – strategy and market position statement	21/10/13	Adult Care & Health Cabinet Panel	David Evans 01438 845253	Report of the Deputy Chief Executive

Membership of Cabinet:

**Derrick Ashley
Frances Button**

**Resources & Transformation
Customer Service, Performance &
Libraries**

**Teresa Heritage
Richard Roberts**

**Public Health & Localism
Children's Services**

**Terry Douris
Robert Gordon**

**Highways & Waste Management
Leader of the Council**

**Richard Thake
Colette Wyatt-
Lowe**

**Community Safety & Planning
Adult Care & Health**

**Christopher
Hayward**

**Enterprise, Education & Skills /
Deputy Leader**

PART B: DECISIONS BY CHIEF OFFICERS

Note: New items and amendments are shown in bold.

Ref. No.	Issue for Decision	Name and Title of Decision Maker	Date, or period within which, decision to be made	Cabinet Panels to be consulted	Officer contact for this matter	Documents to be considered ^{**}
B054/11	Watford Waterdale Waste Transfer Station (HCC1306352)	Angela Bucksey Asst. Director Resources & Performance	July 2013 (was June)		Chris Hinge 01992 588125 Matthew King 01992 556207	See Note 2 below
B018/12	Sir Frederic Osborn Sports Hall, WGC – All weather pitch and car park	Angela Bucksey Asst. Director Resources & Performance	July 2013 (was June)		Chris Hinge 01992 588125	See Note 2 below
B031/12	Provision of communications services (HCC1306247)	Angela Bucksey Asst. Director Resources & Performance	July 2013 (was June)		Dave Mansfield 01992 588331	See Note 2 below
B035/12	Supply of paints, ink and art materials – Award of contract	Glenn Facey Head of Product and Catalogue Management	June 2013 (was May)		Glenn Facey 01707 292364	See Note 2 below
B036/12	Supply of pens and markers – Award of contract	Glenn Facey Head of Product and Catalogue Management	June 2013 (was May)		Glenn Facey 01707 292364	See Note 2 below
B037/12	Supply of cartridge and sugar paper – Award of contract	Glenn Facey Head of Product and Catalogue Management	June 2013 (was May)		Glenn Facey 01707 292364	See Note 2 below
B044/12	Development of a rolling select list of independent foster care providers	Jenny Coles Director Safeguarding & Specialist Services	July 2013 (was May)		Lisa Tank 01438 843910	See Note 2 below

^{**} The address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available is County Hall, Pegs Lane, Hertford, SG13 8DE. Other documents relevant to these matters may be submitted to the decision maker. To request details of such documents (if any) as they become available contact Elaine Shell, Asst. Head of Member Services by email (Elaine.shell@hertfordshire.gov.uk) or phone (01992 555565).

Forward Plan: June 2013

B048/12	Placing a contract with Hertfordshire Community NHS Trust to establish an integrated children's occupational therapy service	Darren Newman Head of Children and Young People Commissioning	June 2013 (was April)		Stephen Madden 01438 843955	'Review of Children's Occupational Therapy Services in Hertfordshire' 2009 report 'Improving access, increasing equity and decreasing duplication for children, young people and their families through integrated occupational therapy practice' January 2011 report Equalities impact assessment Contract risk assessment Single tender action form
B060/12	Provision of Broadband infrastructure: award of contract	Sarah Pickup Deputy Chief Executive	June 2013 (was May)		Stuart Campbell 01992 588397	See Note 2 below
B073/12	Short Breaks for Disabled Children Capital Funding from the Department of Education	Darren Newman, Head of Children & Young People's Commissioning	Stage 1 July 2013 (was April) Stage 2 November 2013		Stephen Madden 01438 843955	Proposals from both internal and external providers
B001/13	Traffic Regulation Orders - various (see attached Schedule Appendix 1)	John Wood Chief Executive and Director of Environment	During the period of this Forward Plan		Rob Smith 01992 556118	Reports from Lead Officers
B007/13	Appointment of brokers to a total cost of insurable risk framework	Sarah Pickup Deputy Chief Executive	June 2013 (was May)		Patrick Towey 01992 555148	Evaluation report Part II (due to 'Information relating to the financial or business affairs of any particular person (including the Council)').
B011/13	Appointment of one or two new investment managers to the Pension Fund	Sarah Pickup Deputy Chief Executive	July 2013	(Investment Sub-Committee Pensions Committee)	Patrick Towey 01992 555148	Evaluation report Part II (due to 'Information relating to the financial or business affairs of any particular person (including the Council)').

B013/13	Provision of dry chilled and frozen food (HCC1306238) – Award of contract	Peter Maguire Senior Procurement Officer	July 2013		Carol Weller 01707 292511	See Note 2 below
B014/13	Provision of a tree work service – Award of contract	Dave Golledge Head of Hertfordshire Business Services	July 2013		Kim Wayman 01707 292388	See Note 2 below
B015/13	Proposal to lower the upper age limit of Hormead CE VA Primary School from September 2014 (Note: This item will only be an officer decision if no objections to the statutory notice issued are received)	Justin Donovan Director Education & Early Intervention	September 2013		Bethan Clemence 01992 555863	Report
B016/13	Multiple works (window walling and boiler and roofing works) – 13 schools (HCC1306249)	Angela Bucksey Asst. Director Resources & Performance	July 2013 (was June)		Chris Hinge 01992 588125	See Note 2 below
B017/13	Multiple works (window walling and boiler and roofing works) – 5 schools (HCC1306250)	Angela Bucksey Asst. Director Resources & Performance	July 2013 (was June)		Chris Hinge 01992 588125	See Note 2 below
B018/13	Roofing works – 6 schools (HCC1306251)	Angela Bucksey Asst. Director Resources & Performance	July 2013 (was June)		Chris Hinge 01992 588125	See Note 2 below

B019/13	Building of shared facilities (inc. improved car parking) for Beane Valley Children's Centre and Pre-School, Watton-at-Stone – Award of contract (HCC1306253)	Angela Bucksey Asst. Director Resources & Performance	July 2013 (was June)		Chris Hinge 01992 588125	See Note 2 below
B020/13	Development of an accredited list of private semi-independent providers for 16 & 17 year olds 'Looked After' or leaving care – Framework agreement for 1 year	Darren Newman Head of Children & Young People's Commissioning	July 2013		Lisa Tank 01438 843910	See Note 2 below
B021/13	School enlargement proposals as part of the PEP3 primary expansion programme (Note: This item will only be an officer decision if no objections to the statutory notice issued are received)	Justin Donovan Director Education & Early Intervention	July 2013		Pauline Davies 01992 555865	Report

B022/13	Chlamydia screening service in primary care (GPs & pharmacies) – Award of contract/s	Jim McManus Director of Public Health	July 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B023/13	Smoking cessation service in primary care (GPs & pharmacies) – Award of contract/s	Jim McManus Director of Public Health	July 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B024/13	Sexual health services – acute hospitals – Award of contract/s	Jim McManus Director of Public Health	July 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B025/13	Sexual health services – primary care (GPs & pharmacies) – Award of contract/s	Jim McManus Director of Public Health	July 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B026/13	Contraception services – acute hospitals – Award of contract/s	Jim McManus Director of Public Health	July 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B027/13	Contraception services – non acute hospitals and primary care – Award of contract/s	Jim McManus Director of Public Health	July 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below

B028/13	Health checks in primary care – Award of contract/s	Jim McManus Director of Public Health	July 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B029/13	Sexual health – implanon and condoms and specialist sexual health – Award of contract/s	Jim McManus Director of Public Health	September 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below
B030/13	School Nurses Service – Award of contract/s	Jim McManus Director of Public Health	September 2013		Jim McManus 01992 556884	Public Health Regulations 2012 See Note 2 below

Notes:

1. CBC contract = on behalf of 17 local authority members of the Central Buying Consortium
2. Quality and price evaluation derived from tenderers' submissions (*which may contain exempt information and if so will not be available for public inspection*)
If you have any general enquiries about this Forward Plan - contact Elaine Shell, Asst Head of Member Services, 01992 555565 Email: Elaine.shell@hertfordshire.gov.uk

**KATHRYN PETTITT,
CHIEF LEGAL OFFICER**



HERTFORDSHIRE COUNTY COUNCIL

FORWARD PLAN Notice of key decisions likely to be made
on behalf of the County Council in the period 1 July 2013 –
31 October 2013 Published 3 June 2013

[Note: Key decisions due to be reached in June 2013 but not yet made remain listed
(notice of these items was given in the Forward Plan issued on 1 May 2013)]

APPENDIX 1 – SCHEDULE OF TRAFFIC REGULATION ORDERS

EAST HERTS & LEA VALLEY

Broxbourne

<i>Location</i>	<i>Proposed Restriction</i>
Various Roads, Hoddesdon	Waiting Restrictions, Road Humps
Tower Centre, Hoddesdon	Waiting Restrictions, Taxi Bays, Road Humps, Goods Vehicle Loading Bay

East Herts

<i>Location</i>	<i>Proposed Restriction</i>
Station Road, Ware	Taxi Rank
Cambridge Road, Sawbridgeworth	Waiting Restrictions
Various Roads, Bishop's Stortford	Waiting Restrictions
London Road, Maylins Drive etc Sawbridgeworth	Waiting Restrictions
Stansted Road, Bishop's Stortford	Waiting Restrictions
The Street, Gravelly Lane, Braughing	30mph Speed Limit

MID WEST HERTS

Dacorum

<i>Location</i>	<i>Proposed Restriction</i>
Various Roads, Bovington	Waiting Restrictions, Prohibition of Driving
Bridge Street, Marlowes, Hemel Hempstead	Waiting Restrictions, Prohibition of Driving, Taxi Rank
Lower Road, Nash Mills, Hemel Hempstead	Prohibition of Left Turns
Storey Street, Apsley, Hemel Hempstead	Prohibition of Driving, Waiting Restrictions
Various Roads, Dacorum Borough Council	Parking Places (Electric Vehicle Charging)
Manor Estate, Apsley, Hemel Hempstead	30mph Speed Limit, Prohibition of Turns (Right & Left), Waiting Restrictions
Durrants Lane/Westfield Road, Berkhamsted	Waiting Restrictions, School Keep Clear
Hemel Hempstead Old Town	Restricted Zone, One Way, Prohibition of Turns
Tattershall Drive, Braemar Turn, Hemel Hempstead	Waiting Restrictions
Hemel Hempstead Old Town	Modifications to Parking Places, Waiting Restrictions

St. Albans

<i>Location</i>	<i>Proposed Restriction</i>
East Drive, Napsbury, London Colney	Prohibition of Entry
Castle Road, Cape Road, Burleigh Road, St Albans	20mph Speed Limit
Various Roads, Harpenden	20mph Speed Limit, Waiting Restrictions, Disabled Persons Parking
Leyton Road, Harpenden	Controlled Parking Zone

Various Roads, St Albans	Off Street Parking Places for Electric Vehicles
A1081 London Road, St Albans	40mph Speed Limit
The Drive, Napsbury, London Colney	20mph Speed Limit
St Peters St, St Albans	Prohibition of Driving Amendment
Leacroft, Lower Luton Road, Batford, Harpenden	One Way, Waiting Restrictions

Welwyn Hatfield

<i>Location</i>	<i>Proposed Restriction</i>
Sir John Newsome Way, WGC	Waiting Restrictions, School Keep Clear
The Frythe, Welwyn	Cycle Track Order

NORTH HERTS

North Herts

<i>Location</i>	<i>Proposed Restriction</i>
West View, Letchworth	Revocation of School Keep Clear, Road Humps
Walsworth Road, Hitchin	Waiting Restrictions
Baldock Road, Letchworth	Waiting Restrictions
A602 Park Way, Hitchin	Prohibition of Turns

Stevenage

<i>Location</i>	<i>Proposed Restriction</i>
Mildmay Road, Stevenage	Waiting Restrictions, Revised Disabled Persons Parking Places

SOUTH WEST HERTS

Hertsmere

<i>Location</i>	<i>Proposed Restriction</i>
Barnet Lane, Elstree	Waiting Restrictions
Brook Road, Borehamwood	Controlled Parking Zone
California Lane, Bushey Heath, Bushey	Waiting Restrictions
Little Bushey Lane, Bushey	Waiting Restrictions
Melrose Avenue, Borehamwood	Controlled Parking Zone, Waiting Restrictions
Durham Road, Manor Way, Borehamwood	Waiting Restrictions

Three Rivers

<i>Location</i>	<i>Proposed Restriction</i>
Aerodrome Way, Leavesden	Prohibition of Entry
Heronsgate Road, Chorleywood	Waiting Restrictions, 20mph Speed Limit
Prestwick Road, Woodhall Lane etc, South Oxhey	Waiting Restrictions
Aerodrome Way, Leavesden	Road Humps, Pedestrian Crossings, 30mph Speed Limit

Watford

<i>Location</i>	<i>Proposed Restriction</i>
Woodford Road, Watford	Parking Places
Various Roads, Watford	20mph speed limit, Road Humps
Lower High Street, Watford	Experimental Prescribed Turn
Station /St Albans Roads, Watford	Experimental Prohibition of Driving
Various Roads, Watford	Off Street Parking Places for Electric Vehicles
North Western Avenue, Watford	Road Humps
Langley Way, Watford	Waiting Restrictions, Parking Places, Disabled Parking Places
High / King / Smith Streets, St Marys View, Watford	Waiting and Loading Restrictions